



MEMBER CONNECTION

February
2008

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VISIT THESE VENDORS AT THE EXPO

Pro Exteriors
Lundquist Appraisals & Real Estate
Wabash Country Club
WJOT Oldies 106
Miller's Merry Manor
Mutual Federal Savings Bank
Huntington University Excel Program
The Learn More Center
Total Works Salon
Border Patrol Curbscaping, LLC
Rabb/Kinetico Water Systems
Wabash Area Community Theater
Wabash Engraving
Heeters Performance Center, Inc.
POET Energy
Wabash County Hospital
White's Residential & Family Services, Inc.
Yohe Realty, Inc.
First Merchants Bank
Pathfinder Services, Inc.
Community Connections
Curves
Indiana Wesleyan University
WPI Cellular
First Farmers Bank & Trust
Wabash County Historical Museum
Dr. James Ford Historic Home
Honeywell Center
Bob's Media Blasting/Lyn's Fashions
Wabash County Solid Waste Management
Francis Shoppe/Terri Ahlfeld Mary Kay
Heritage Pointe
Wabash Marketplace
Wabash County Tobacco Free Coalition
H & R Block
Midwest Home Design
Reins and Rainbows, LLC
Thorne Insurance
Wabash Plain Dealer
Hoosier Windows & Siding
Grandstaff-Hentgen Funeral Service
Heartland Adult Education Program
Wabash County Council on Aging
Vernon Manor Children's Home
The Huber Agency
Gorman Center for Orthodontics
Autumn Ridge Rehabilitation Center
Avon Independent Representative
SoundDecisions
GarbEdge Custom Clothing LLC
Gold Canyon Candles



"JOIN US IN THE WINNER'S CIRCLE" FOR THE 2008 HOME AND BUSINESS EXPO



Once again the Wabash County Chamber of Commerce is taking over the main level of the Honeywell Center to help businesses promote their products and services to more than 2,200 Expo visitors. This year's theme, "Join Us In The Winner's Circle," will transform the Center into a black and silver track lined with vendors. Activities will abound in the various booths and also on the Gym Stage with a Mini-Museum sponsored by the Wabash County Historical Museum and the Dr. James Ford Historic Home. Celebrities, from sports heroes to authors, will sign autographs in the lobby outside the Honeywell Room. The autograph sessions are sponsored by the Wabash County Hospital.



This event offers area businesses the opportunity to showcase their goods and services. If you haven't yet reserved your booth, it's not too late. There are still a few booths available. Each participating business is eligible for a Grand Prize drawing just for the Vendors. The prize is two round-trip airline tickets to Florida, compliments of Allegiant Air. Just think what a nice gift that would be for your star employee or for yourself.

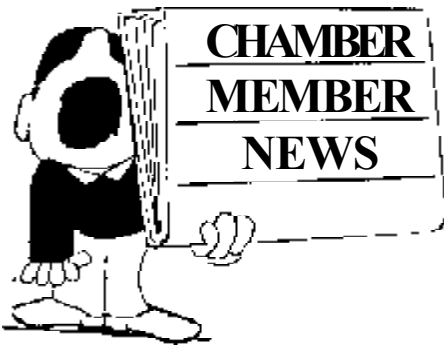


All visitors to the Expo are also eligible to sign-up to win a Grand Prize. This year's prize is two tickets to the Indy 500 and dinner for two compliments of Kiss FM 95.9. Of course, we are giving away hourly door prize packages to twelve lucky winners during the show. If you are the type who never wins, then take advantage of our Silent Auction where you can decide how high you will bid. If you would like to donate items for either the door prizes or Silent Auction, contact the Chamber at 260-563-1168 or email info@wabashchamber.org.



A special thanks goes to this year's Corporate Sponsor





Please route this newsletter to the other staff in your business to keep them up-to-date on services, functions and programs available to all employees of our member companies!

HAVE YOU HAD CHANGES OR IMPROVEMENTS IN YOUR BUSINESS? HAVE YOU RECEIVED AN AWARD, REACHED A MILESTONE, OR COMPLETED ADDITIONAL TRAINING? WE WANT TO KNOW. SHARE THESE THINGS WITH YOUR CHAMBER PARTNERS. THEY TOO ENJOY HEARING. CALL, FAX, E-MAIL, OR MAIL NOTES TO THE CHAMBER OFFICE.

Auditions for the **Manchester College** community production of The Pirates of Penzance are 6 to 9 p.m. Feb. 5 - 6 in Cordier Auditorium on the North Manchester campus. Four male and four female leads, and male and female chorus members are needed. The production is May 2-4. Production information is available at the North Manchester Public Library and the College's Funderburg Library. For more information, contact Music Director Debra Lynn, 260-982-5296 or djlynn@manchester.edu.

Wabash Realty, LLC has moved! Visit them during their Grand Opening at 807 N Cass St, Suite. A on this Friday, February 1. We also welcome Dianne Duffey as the newest sales associate who joins Owner/Broker Christy Kisner, and fellow Sales Associates Joshua Hecox, Marilyn Boardman, and Sue Dickos. For more information telephone: 260.563.4962 or 1.866.563.4962. Website: www.wabashrealtyin.com.

The Chamber sends best wishes to **Dennis Frieden**, who just completed 41 years of service at **First Merchants Bank**. May your mornings be relaxed, your afternoons sunny, and your evenings full of joy....Good luck in future endeavors, Dennis!

The CPA office of **Rea, Logan & Co., Inc.** recently announced that **Jane Garner** has received her Certificate of Enrollment by passing the Enrolled Agent Examination, which allows her to practice before the Internal Revenue Service.

The **Honeywell Center** announces the following upcoming events:

February		March	
10	ArthurLive! 2 p.m. & 5 p.m.	2	Manchester Symphony Orchestra 3 p.m.
19	Dinner & Chamber Music Series Presents: Fort Wayne Philharmonic and the Friemann String Quartet 6 p.m.	8	Steven Curtis Chapman 7:30 p.m.
28	MAD SCIENCE an Education Outreach Program 10 a.m. & 12 noon	Purchase tickets online at www.honeywellcenter.org or call the box office at 260.563.1102. Don't forget to make reservations for pre-event dining at Eugenia's!	
29	WVMA presents Melissa Manchester 7:30 p.m.		

LOCAL TEACHER RECEIVES LIGHT OF LEARNING AWARD

St. Bernard Teacher Lea Howard was the recipient of the Light of Learning Award presented by Bishop John M. D'Arcy, D.D., S.T.D., at the Celebration of Excellence in Catholic Education on January 29 in Fort Wayne. The award celebrates exemplary teachers who are truly the "Light of Christ" to their students. Catholic schools emphasize intellectual, spiritual, moral, physical, and social values in their students and Superintendent Rev. Stephen Kempinger, CSC, acknowledged the Light of Learning teachers who are that "day-to-day light to not only their students, but fellow teachers and administrators." He emphasized their example is what will provide our businesses with a "good, moral workforce of the future, creating ethical companies who give back so much to their communities and schools." The awards celebration was just one of many activities celebrated during Catholic Schools Week (Jan. 27 – Feb 2). This was the 34th CSW which is jointly sponsored by the National Catholic Educational Association and the

United States Conference of Catholic Bishops. It is an annual national celebration of the important role that Catholic elementary and secondary schools across the country play in providing a values-added education for America's young people.

KICK-OFF OF BURGER KING BOOKLET SALES

St. Bernard School is also kicking off its annual Burger King/Chili's coupon booklet sales. Mr. James Fitzpatrick, Senior Vice President and Chief Development Officer of Quality Dining, Inc., who acted as Master of Ceremonies for the Celebration of Excellence event, once again made the coupon books available as a fundraiser for the Catholic Schools. Of the \$3 cost of the booklets, Quality Dining keeps only the .50 cents it takes to produce and print the booklets, the other \$2.50 goes to the schools. Coupon booklets are available from any St. Bernard student or may be purchased at the school office. Telephone 260.563.5746 for more information.

WELCOME NEW MEMBERS

Business Technology Group, LLC, 865 Sunset Dr., Wabash, IN 46992 Phone: 260-906-6540
 Email: larry.watson@BusinessTechnologyGroup.org URL: www.BusinessTechnologyGroup.org
 Contact: Larry Watson, President. Specialist in providing technology solutions for small businesses.

Burkhart Advertising, 8283 N. St. Rd. 9, Alexandria, IN 46992 Phone: 765-724-3005 Fax: 765-724-3065
 Email: ewalsh@burkhartadv.com Contact: Ed Walsh, Sales Manager. Burkhart Advertising is a provider of sophisticated marketing solutions through the use of outdoor advertising.

Brainard Snow Removal, 677 N 150 W, Wabash, IN 46992 Phone: 260-569-7428 Fax: 260-569-0390
 Email: brainardsnowremoval@yahoo.com Contact: Kevin Brainard. They are a full-service, winter weather management company offering commercial and residential snow removal. They are a proud member of the Snow and Ice Management Association.

America Needs Business Numbers

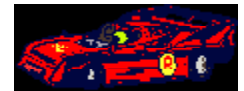
In December, the U.S. Census Bureau mailed Economic Census forms to more than 4 million businesses - to all large and medium businesses and many small businesses. If you received a form, the law (Title 13, U.S. Code) requires that you complete and return it. The due date is February 12.

Economic indicators we use all the time — like Gross Domestic Product, monthly retail sales, and the producer price index — all depend on the Economic Census for continued accuracy. The data are also used by businesses large and small, and by this chamber. Ben Bernanke says this census is “indispensable to understanding America’s economy.”

If you need more information or help completing the form, see the Census Bureau’s business help site at www.census.gov/econhelp or call 1-800-233-6136. **America needs your numbers.**



HOME & BUSINESS EXPO
"Join Us In The Winner's Circle"
Sign Up Now!!! www.wabashchamber.org



LABOR FORCE ESTIMATES FROM THE INDIANA DEPT. OF WORKFORCE DEVELOPMENT

AREA	LABOR FORCE	EMPLOYED	UNEMPLOYED	RATE	Seasonally Adjusted RATE
U.S.					
December 2007	153,705,000	146,334,000	7,371,000	4.8	5.0
November 2007	154,035,000	147,118,000	6,917,000	4.5	4.7
December 2006 (Benchmark)	152,571,000	146,081,000	6,491,000	4.3	4.4
INDIANA					
December 2007	3,212,529	3,069,699	142,830	4.4	4.6
November 2007	3,230,014	3,087,746	142,268	4.4	4.7
December 2006 (Benchmark)	3,278,727	3,125,682	153,045	4.7	4.8
WABASH					
December 2007	17,707	16,719	988	5.6	
November 2007	17,629	16,840	789	4.5	
December 2006 (Benchmark)	17,997	17,059	938	5.2	

NEWS YOU CAN USE

The **2008 Employers Tax Guide to Tax Fringe Benefits** (Publication 15-B) states that for 2008, the **standard mileage rate is 50.5 cents**. Please review the publication for complete details. The publication covers many benefits such as HSA's, meals, lodging, Accident & Health benefits, etc. and is available online at www.irs.gov.

The **Wabash County Convention & Visitor's Bureau** invites you to get a copy of the 2008 Indiana Travel Guide, Festival Guide, Play Pack, or the Golf Travel Guide. These are great resources for day or weekend trips around our state. Many family, shopping, or golf getaway packages are available through the Play Packs. The Guides are readily available at the CVB or either of the Chamber offices.

Your Chamber now has the **2008 Indiana General Assembly LEGISLATIVE DIRECTORY** available to our members at a cost of \$6 each. These are detailed guides to our Senators and Representatives. The guides include pictures, detailed contact information, and bios as well as each representative's committee(s) on which they serve. These guides are made possible by the Casino Association of Indiana and are distributed through the Indiana State Chamber.

SAFETY AND LEGAL SEMINARS

Sponsored by the Wabash Area Personnel Association

Thursday, February 28, 2008

Morning Session - Safety
Afternoon Session - Legal

Attend one or both

For more details or to register,
see the attached flier.

QUILTERS COMING TO WABASH

Sew Pieceful and Creative Threaders Quilting Guilds of Wabash County, Indiana will welcome over 1000 Quilters to the Honeywell Center for the 18th Annual gathering of Quilters on April 5, 2008. A show of Quilts crafted by area Quilters and Celebrity Quilt artists, shopping in vendor's booths, lectures and luncheon will provide the day's activities for participants from Indiana, Illinois, Michigan and Ohio. Guest speaker, Joen Wolfrom, author of *Color Play and Visual Coloring*, will focus on the event theme "The Magical World of Color! Joen's morning program will be "It's Color That Makes the Quilts go WOW!" Registration fee is \$30 and includes admission to the quilt show and vendors, the commemorative pin and buffet luncheon, if received by March 1. The afternoon program is "Creating Fascinating Quilts from Traditional Roots." Admission for the p.m. session is \$10, no pre-registration is required.

Wabash holds a unique distinction in the quilt world as the birthplace of Marie Daugherty Webster who pioneered the quilt revival of the 1920's and authored the first definitive book about quilt-making in 1915. To aid the preservation of this past for the future, a portion of the proceeds will go to benefit the Wabash County Historical Museum. Admission charge to view the Quilt Show is \$5.00. Hours are 8 a.m.- 4 p.m. For more information visit www.colorsgonewild.com/thegathering.

Any business wishing to place an advertisement in the event program book or to provide items related to that business which would be placed in the registration bags may call either Nancy Jacoby – 260.563.3505 or Modena Mitchell – 260.563.5663 or email gatherr08@hotmail.com. Financial sponsors are also welcome.

2008 HOME & BUSINESS EXPO February 23 & 24



**SIGN UP
NOW!**

KING FAMILY BENEFIT

We are asking for your assistance. Phil King, resident of Lafontaine, Indiana and business owner of King's Heating & Cooling located in Wabash and Marion, Indiana, has been diagnosed with Islet Cell Tumor. Islet Cell Tumor is a rare cancer that forms in the islets of Langerhans cells (a type of cell found in the pancreas). Phil has had numerous surgeries to remove the tumors, but one of the tumors is surrounding a main blood vessel, making any further surgeries impossible. In addition to the surgeries, he has undergone chemotherapy. Due to this series of events, the King family has been put in a situation of financial hardship.

Phil King is a 37 year old resident of Wabash County, who grew up in the Gas City area. He has three children, a daughter at Southwood Elementary School, a son in preschool, and a step-daughter who is a Senior at Southwood High School. He has been married to a Wabash County Hospital Oncology nurse for 14 years. On April 2, 2007, his brother, Bradley King, was killed in Iraq serving our country, one month prior to Phil's diagnosis.

Family, friends, and co-workers have rallied to come to the aid of the family and this is where you can help. A benefit auction will be held on Saturday, February 16, 2008 at 6:00 pm at the Elks Lodge, Wabash, Indiana to raise money for the King family. We are accepting monetary donations as well as items to be auctioned. Any help you can give will be deeply appreciated.

If you need assistance in getting your item to the auction, please call one of the individuals listed below and we will be happy to help. Checks may be made payable to King Family Benefit, and mailed to King Family Benefit, c/o M&B Body Shop, PO Box 151, Wabash Indiana 46992. If you have any questions, feel free to contact one of the individuals listed below. Thank you, we truly appreciate your help.

Sincerely,

Close friends of the King Family

Scott/Kevin Evenson, M&B Body Shop, 260.563.0651
Jon McDonald, McDonald Funeral Home, 260.571.3755
Aaron Shaw, North Central Respiratory, 260.571.9892
Doug Kroft, Crystal Glass/Kroft Const, 260.563.1911
Scott Poole, Poole's Meat Market, 260.563.6700
Matt Smith, Bowling Promotions, 260.571.2390
Johnny White, 765.661.4163

STEP EIGHT FUND

A community outreach sponsored by the Wabash County Juvenile Substance Abuse Program

Wabash County is privileged to have a new program in place to help juveniles who are struggling with substance abuse — Life Hurts, God Heals. This program is a faith-based support group encouraging youth through steps based on the beatitudes. These steps are not just for substance abuse, but are teaching a process to deal with life's pain; past, present, and future. Step Eight is learning to support others and teach them what we ourselves have learned. Every teen that is referred to this program, either through the court system or from area churches, will be involved in the STEP EIGHT FUND.

As we all know drug and alcohol use is a problem in not just our community, but communities all around the country. As a result fatalities from drug overdoses are a reality. We want to provide help to those parents, spouses, siblings and even children who are left behind after an overdose occurs. Many times the community comes together to help survivors after a tragedy happens, but there is an entire group of survivors that we are failing to assist. The STEP EIGHT FUND wants to change that. The members of Life Hurts, God Heals will be doing various fundraisers throughout the year with the money raised going into a fund. The money will then be distributed to families in the form of gift certificates if there are child survivors or, in the case of adult survivors, direct payment to the funeral home to help with those expenses. The purpose of the STEP EIGHT FUND is not just to help the above mentioned families but also to show the young people in the program who are struggling with substance abuse that overdose is a reality and that making a choice to use doesn't just effect the user — it effects those they love the most. I hope you will plan to support the STEP EIGHT FUND. Please contact Pastor Liz Hicks, Director LHGH, with any questions or fundraising suggestions, at 260.578.7148 or project_218@yahoo.com.



EXPO 2008



"Join Us In The Winner's Circle"

WHAT'S HAPPENING AT YOUR CHAMBER

AG DIVISION

Co-Chairs Howard Halderman and Darin Hadley have announced this year's **Ag Day Event** for March 18. The day is still being planned, but will begin at 7 a.m. at REMC with breakfast, followed by speakers on the Farm Bill, Farmland Values/Leases, and a roundtable discussion by our ethanol plants and the Louis Dreyfus Soybean Bio/Diesel Plant. We hope to wrap up the event with a local industry tour. Business sponsors are being sought to underwrite the cost of the breakfast. For \$250, you business may place a booth display, will have an opportunity for a brief commercial by your rep during the event, attendees will have break time to visit your booth, and you will receive pre- and post-event publicity. Call Kim at the Chamber to discuss this opportunity.

SEMINAR/EDUCATION PROJECTS

Honor Student Luncheon: The committee began meeting in January, and is pleased to announce that Manchester College will once again be the event's Academic Sponsor. The Honor Student Luncheon was developed as a format to bring students, businesses, and educators together. The forum provides an opportunity to encourage our students to return to Wabash County and use their gifts, build their businesses, raise their families, and share their talents right here. This event seeks sponsorships by businesses for the student's lunches and we make every effort to seat students with business persons from the student's career interest area. Watch for upcoming details!

Dave Weber's Professional Development Workshop "I'm Spread So Thin You Can See Through Me!" is coming to Wabash on October 14, 2008. Mark your calendars now, as this is a hands-on workshop that you won't want to miss. The committee is working on final details and registration information will be going out in the near future. See attached flyers for more information. This is a cooperative effort of all the county school systems, and your Chamber of Commerce.

Attention Personnel Managers and Front Line Supervisors! You've asked for it, and now you'll be able to get real solutions and techniques to apply to specific situations. Block your calendars for April 30, as the Chamber is partnering with professionals who

have been in your trenches who will be bringing a full (1/2 day option is available) day of hands-on, nitty gritty, nuts and bolts applications on topics such as Surviving an OSHA Inspection, Interviews and Background Checks, Conflict Resolution, and Discipline & Performance. The registration and informational materials are now being produced and will be going out in the next couple of weeks. Watch for it!

PUBLIC RELATIONS AND MEMBERSHIP COMMITTEES

The Public Relations and Membership Committees are regrouping and looking at new ways to put the spotlight on YOU, our MEMBERS. We are exploring featuring a "Business of the Month" and some new awards to honor more of our members. New Gold Level Plaques have been developed and are now being distributed. If you have any suggestions for new member benefits or ways to honor our members, send us an email at info@wabashchamber.org or telephone 260.563.1168.

In addition the Public Relations Committee continues to work on the Business Before and After Hours events, and the annual Chamber Calendar.

GOVERNMENT AFFAIRS

As a board member of the Hoosier Heartland Industrial Corridor, your Chamber President, along with fellow board member John Molitar, recently traveled to the Statehouse to testify before the Homeland Security Transportation and Veterans Affairs Committee chaired by Senator Wyss, concerning Indiana SB31. This bill would allow us to strengthen the protocol in Indiana for the State DOT to purchase right of way for highways. The bill cleans up existing legislation and puts the State of Indiana on solid legal footing in the area of right of way acquisition for highways. By creating pre-existing maps for the right of ways, the bill has the potential to save the state and many of us millions of dollars as we work to put in utilities, access lanes or other items when developing along the transportation corridors. After the morning's hearing, some tweaking was done on the bill before it was finally passed out of the senate and into the House. The Bill can be viewed through the www.in.gov web site.

BUSINESS AFTER HOURS

The next Business After Hours is scheduled for March 26. The sponsor will be **ARC of Wabash County**. Please plan to visit their 595 South Miami Street location between 4:00 and 6:00 p.m. Don't miss this opportunity to tour this unique facility and network with their staff and other business people.



Business After Hours has been a very popular event. Those businesses who have sponsored a BAH have been very pleased with the number of visitors to their facilities. If you would like to sponsor a BAH, please call the Chamber office, 260.563.1168. We are now booking for 2009.

BUSINESS BEFORE HOURS

The next Business Before Hours will be February 13, 7:00 a.m., at the Honeywell Center, 275 W. Market St., Wabash.



Business Sponsors are **Small Business Development Center, Big Brick House Bakery, Modoc's, Manchester Symphony Society, and Curves**. The emcee will be **Lynne Schafer, Lynne's Lien Searching**. To make reservations call the Chamber at 260.563.1168, email beth@wabashchamber.org or visit our web site at www.wabashchamber.org.

LUNCH & LEARN SEMINAR

The next Lunch & Learn Seminar will be Thursday, March 13, 2008. Eating Right for Your Heart will be presented by Mary Schaeffer, Nutritional Director, Wabash County Hospital.

Eat smart and feel great! It is important for managers to be ready for their hectic days. Come and learn how to eat healthy for your heart.

To register for this seminar call the Chamber at 260.563.1168, email beth@wabashchamber.org or visit our web site at www.wabashchamber.org.

SIGN UP FOR THE EXPO NOW!



GOVERNMENT AFFAIRS

Contributed by Chamber Member
Garry Petersen of WILLIAM-LYNN-JAMES, INC.
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Phone: (317) 972-4242 Fax: (317) 736-4323
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President Bush issued an executive order Tuesday (January 29, 2008) directing federal agencies to ignore future earmarks that are added in report language rather than actual legislation. It will be left for another president to enforce the executive order. The White House appears to be calculating that future leaders will be reluctant to take a stand that may look supportive of earmarking by abolishing the order. An executive order remains in place unless a future president decides to rescind the order.

Specifically, the Executive Order:

- ◆ Directs every Federal Agency to ensure that laws passed by Congress in the future do not spend money on an earmarked project based on language in a Committee report or any other communication (e.g., phone-marking) from Members of Congress or other persons acting on their behalf.
 - Future non-statutory earmarks can only receive funding if the agency determines, pursuant to a merit-based decision process, that the project in question is the best possible expenditure of taxpayer dollars consistent with the law.
 - Members of Congress will have the opportunity, as they've always had, to advocate for projects they support. For these views to be considered as part of an Agency's merit-based, decision-making process, however, they must be submitted in writing and will be made public on the Internet within 30 days.
- ◆ Applies to earmarks in bills Congress will send to the President this year and in bills Congress will send Presidents in future years. This prospective policy will remain in effect unless the Executive Order is repealed by a future President. To put this status in context, over 80 percent of EOs from 1993-2000 remain in place today.
- ◆ Defines an earmark as any funds provided by Congress for projects, programs, or grants where the congressional direction (whether in statutory text, report language, or other communication) (1) circumvents merit-based or competitive allocation processes; (2) specifies the location or recipient of the funds; or (3) otherwise limits the ability of the Executive Branch to manage its statutory and constitutional responsibilities for the allocation of federal funds.

BOARD MEMBERS

2007-2008

Andy Eads, Chair
Wabash Plain Dealer
Trisha Metzger, Chair Elect
First Federal Savings Bank
Kathy Jones, Vice Chair
First Farmers Bank & Trust
Doug Mays, Treasurer
Thermafiber
Brian Campbell
Randall Miller & Associates
Ron Kerby, Past Chair
First Merchants Bank
Kimberly Pinkerton, President
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Robert Pearson
Wabash County REMC
Celia Briggs
Wabash City Schools
Scott Rands
Indiana American Water Co
Mark Sapusek
Visionary Web
Lynne Schafer
Lynne's Lien Searching
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Chris Goff
Judge, Superior Court
Phil Brown
Alumitech
Diane Morris
Borders & Beyond
Brian Howenstine
Wabash True Value
Larry Hoover
Quality Electric

Upcoming Events

Feb. 13	7:00 - 8:30 a.m.	Business Before Hours Honeywell Center
Feb. 23 & 24		Home & Business Expo Honeywell Center
Feb. 28	10:30 a.m. - 1:30 p.m.	Customer Service Seminar Chamber Meeting Room
Mar. 13	11:00 a.m. - 12:00 p.m.	Lunch & Learn Seminar Chamber Meeting Room
Mar. 18	7:00 - 11:00 a.m.	Ag Day Event REMC Conference Room
Mar. 26	4:00 - 6:00 p.m.	Business After Hours ARC of Wabash County

Gold Members

We thank and salute those member businesses who carry GOLD LEVEL status:

**Beacon Credit Union
Pettit Printing, Inc.
Crossroads Bank
Richard Ford
Bulldog Battery
Wells Fargo Bank
Miller's Merry Manor
First Merchants Bank
Ford Meter Box Co., Inc.
First Farmers Bank & Trust
Kirtlan Automotive Machine & Repair, Inc.
Physician's Health Plan of Northern Indiana, Inc.
K & R Office Supply, Inc.
Indiana American Water Company
Mutual Federal Savings Bank
Duke Energy**

Any Wabash County Chamber Member can elevate their membership status to Gold Level by investing an additional \$500 above their regular membership investment. In addition to having their company acknowledged at Chamber events and in publications, Gold Level Members receive \$100 in Chamber Bucks and receive a free large rotating banner ad on the Chamber website.

Please notify us of any changes on address label



P.O. Box 371
Wabash, IN 46992



"I'm Spread So Thin You Can See Through Me!" **COURSE DESCRIPTION & OUTLINE**

Introduction

The introduction "sets the table" for the rest of the session. It is very interactive, upbeat, fast and funny. Participants generally "hang themselves" as they discuss how they currently keep track of everything.

Specific issues discussed are:

- Planners, PDA's, PC's, and Paper
- The 5 ways choices are made
- Habits - the key to success or failure
- The habit modification process
- The 3 critical habits
- 1 To-Do list or 30
- The master calendar
- Piles and Files

Principle #1 - Consolidation

This section lays the foundation on which the rest of the workshop will be built.

Challenge: How do I keep track of all my meetings, projects, commitments, communications, follow-ups, and all the other details of my life?

Key: A Complete Organization System

Participants will learn the 3 critical components which comprise a complete organization system. These three components can be paper based, electronic based, or, most likely, a combination of paper and electronic tools. Once Participants understand what tools are needed, we then begin to focus on how to most effectively use them to manage volumes of information and activities.

Principle #2 – Documentation and Retrieval

This section addresses the organizational blind spots of most busy people.

Challenge: How do I quickly and easily document all the information (phone calls, meetings, appointments, etc.) so that when I need it again I can easily retrieve it?

Key: Information Control

Participants walk through a case study during which they learn the 3 "R"s of information control and how they relate to follow up.

Principle #3 - Follow Up

Follow Up is one of the most important skills that busy people need to master—especially when the volume of commitments continually seems to grow.

Challenge: I fear that something will “fall through the cracks”. How do I earn the right to forget, and know that the task will receive proper follow-up?

Key: TimeLink™

The technique of TimeLinking™ is undoubtedly one of the most powerful skills participants will learn as it relates to the management and follow-up of details.

In this section participants learn the 3 critical “W” questions. Answering these questions will ensure no item will ever fall through the cracks. Mastering this technique alone will increase the quality and volume of an individual’s work.

Principle #4 – Getting Organized

Once participants have mastered the basic skills of organization, they are then ready to apply the skills to their own work environment.

Challenge: How do I get all this stuff under control?

Key: Clear the desk and keep it clear.

This section stresses building a productive environment in which to work. The office, whether it be a home office, corner office, mobile office, or cubicle is the “command control center” from which an individual conducts their daily activities.

Participants are shown how to create paper and electronic filing systems that really work through understanding:

- The 4 missing files in your office
- "Homeless" pieces of paper
- The four "D's" of information management
- Piles vs. Files (both paper and electronic)
- "I know I put it somewhere" syndrome

Principle #5 – Staying Focused

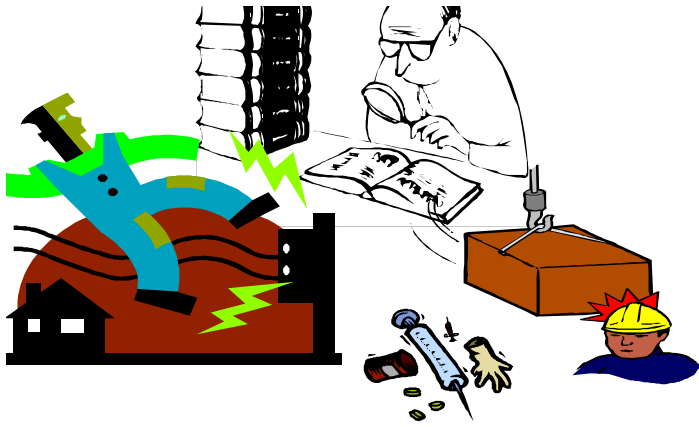
During the conclusion of the workshop, all of the tools are unified to create a complete and integrated personal organization system.

Challenge: In the reality of a crazy, interrupt-driven day, how do I maintain a high level of focus throughout the day?

Key: A prioritized and sequenced To-Do list

Specific issues covered:

- How to build an effective To-Do List
- Prioritizing - Why is it so hard to do?
- 360° Delegation
- Flexibility- Changing gears on the fly
- Getting back on track
- Dealing with “left-overs” at the end of the day



SAFETY and LEGAL SEMINAR

Thursday, February 28, 2008

Sponsored by the Wabash Area Personnel Association.
Attend either One or Both sessions!

These informative half-day seminars will be held at the **Wabash County REMC Building on 350 Wedcor Drive** at the Industrial Park behind Wal-Mart in Wabash, Indiana. Use the entrance with the **Touchstone sign on the East Side of the Building**
****** Morning Session – SAFETY: 8:00am to 11:30am--\$5.00 per person******

INsafe consultant, Doug Koogler and Grew Dewey, will discuss the following information:

1. The "TOP-50" CITED STANDARDS, in Industry, for the State of Indiana. Each cited hazard will be represented by a picture, and discussed. Emphasis will be placed on recognizing employee exposure and developing ways to eliminate the hazard. OBJECTIVE: All attendees will have an understanding of the most cited items, in the industrial setting. A better understanding of how to perform internal inspections will be achieved, by the use of pictures and classroom discussions.

2. POWERED INDUSTRIAL TRUCKS OBJECTIVE: All attendees will have an understanding of the IOSHA requirements for powered industrial trucks and their operation. Special emphasis will be in the area of operator training and the training aids outlined in Appendix A of the standard. THIS IS NOT A PROGRAM THAT WOULD MEET ALL OF THE IOSHA REQUIREMENTS SET FORTH FOR OPERATOR TRAINING.

PERSONS THAT SHOULD ATTEND: All employee and employer representatives that would be involved in the IOSHA inspection process.

******Afternoon Session – Legal: 1:00pm to 4:00pm--\$5.00 per person ******

Labor Attorney Tony Stites from the Fort Wayne office of Barrett & McNagny will discuss the following:

Employment Law Update:

OBJECTIVE: Attendees will be updated on personnel issues relevant to most Indiana businesses and manufacturing facilities. **PERSONS THAT SHOULD ATTEND:** Managers, supervisors, HR Professionals and business owners.

Contact Deanna Unger at Crossroads Bank, 260-563-3185 (dunger@crossroadsbanking.com) or Rex Stitsworth at Ford Meter Box, 260-569-3755 (rstitworth@fordmeterbox.com)

Eugenia's

RESTAURANT

VALENTINE'S DAY GOURMET DINNER

Thursday, February 14

Social at 6:00 p.m.
in the Honeywell Room

First course served
promptly at 6:45 p.m.
in Eugenia's

**THIS WILL SELL OUT QUICKLY!
CALL FOR RESERVATIONS SOON!
563-1102**

Appetizer

Sesame-encrusted South Pacific yellow fin tuna served with Asian slaw, wasabi beurre blanc and soy reduction

Salad

Mixed baby greens, yellow and red grape tomatoes, macadamia nuts, goat cheese croutons, and steamed garlic cloves topped with macadamia nut and sherry vinaigrette

Entrée

Pan-seared petite beef tenderloin pate fois gras, served with cabernet reduction demi glace

Sauteed kona blue kampachi, lobster and roasted red pepper infused Israeli cous cous with fresh Texas ruby red grapefruit segments and lemon beurre blanc

Dessert

Poached pears with fresh berries, sweet Italian strawberry preserves in liquor and cream anglaise



\$50 per person. Gratuity and tax not included. Beer, mixed drinks, and wine available for purchase. For your convenience, payment will be taken after dinner.

275 W. Market St., Wabash • www.honeywellcenter.org